

IQAC
Annual Quality Assurance Report
(AQAR)
2012-2013

SUBMITTED TO
NATIONAL ASSESMENT AND ACCEREDITATION COUNCIL (NAAC)
BANGALORE



DEV SAMAJ COLLEGE OF EDUCATION FOR WOMEN
FEROZEPUR CITY

NAAC REACREDIATED 'A' GRADE COLLEGE

Affiliated to Panjab University, Chandigarh UGC Act 12(B) & 2(F)

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The Annual Quality Assurance Report (AQAR) of the IQAC
July, 2012 – May, 2013

Part – A

AQAR for the Year

2012-2013

1. Details of the Institution

1.1 Name of the Institution

Dev Samaj College of Education for Women, Ferozepur City

1.2 Address Line 1

Circular Road

Address Line 2

Bansi Gate

City/Town

Ferozepur

State

Punjab

Pin Code

152002

Institution e-mail address

devsamaj_bed@yahoo.co.in

Contact Nos.

01632-222148

Name of the Head of the Institution:

Mrs. Balwinder Kaur Cheema

Tel. No. with STD Code:

01632-222148

Mobile:

8284033009

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	-	2003	2003-2008
2	2 nd Cycle	A	3.16	2012	April 20,2017
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Panjab University, Chandigarh

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="No"/>		
University with Potential for Excellence	<input type="text" value="No"/>	UGC-CPE	<input type="text" value="No"/>
DST Star Scheme	<input type="text" value="No"/>	UGC-CE	<input type="text" value="No"/>
UGC-Special Assistance Programme	<input type="text" value="No"/>	DST-FIST	<input type="text" value="No"/>
UGC-Innovative PG programmes	<input type="text" value="No"/>	Any other (<i>Specify</i>)	<input type="text" value="No"/>
UGC-COP Programmes	<input type="text" value="No"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="3 (Mrs. Pushpa Girdhar,Mrs. Pushpa Gupta, Mrs. Asha Passi)"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="3 (Mr. Shiv Kumar, Mr. Rajdeep, Mr. Madho Singh)"/>
2.3 No. of students	<input type="text" value="4 (Jaspreet Kaur, Amandeep Kaur (B.Ed), Priyanka Thind, Sonam (M.Ed))"/>
2.4 No. of Management representatives	<input type="text" value="2 (Shriman Vikas Dev Ji, (Chairman) Sh. M.R. Manchanda (Secretary))"/>
2.5 No. of Alumni	<input type="text" value="2 (Ms. Anita Rani (M.Ed), Ms. Navdeep Gill (B.Ed))"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="1 (Prof. Chaman Lal Arora (Retd.))"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1 (Mrs. Raman Dandona, Principal, H.M.D.A.V Public School, Ferozepur)"/>
2.8 No. of other External Experts	<input type="text" value="2 (Dr. Geeta Sharma, Principal Baba Mangal Singh Institute of Higher Education, Bughipura (Moga)
Dr. Balwant Singh, Principal, Partap College of Education, Ludhiana)"/>

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Research advisory committee meeting convened to assess the quality of research
- Automation of office, laboratories and library
- Modernised teaching with LCD/OHP
- Moral education and soft skills training
- The college arranged seminars/workshops by eminent academicians for imparting current and in-depth knowledge of the subject.
- Workshop on Preparation of Research Proposal for students and faculty

2.15 Plan of Action by IQAC/Outcome

1. To hold regular meetings with research committee.
2. To seek automation of office, lab and library.
3. To encourage modernized teaching with OHP/LCD among student teachers.
4. To organize workshop on Research Methodology for M.Ed students and faculty of the college.
5. To organize discussion and lecture on Values and Education.

6. To encourage faculty and students to participate in Seminars, Conferences, Workshops and publish articles and research papers in various journals and books of National and International repute as well as in proceedings of various educational conferences taking place in different educational institutions.
7. To seek more and more collaboration with community and other stakeholders of the institution.

** Academic Calendar of the year attached as Annexure-1.*

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

The AQAR's are placed in the meetings of the managing committee and suggestions are taken and implemented for various Quality initiatives of the Institution.

Criterion – I**1. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	1			
UG	1			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	2			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	2 (B.Ed, M.Ed)

1.3 Feedback from stakeholders*
(On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Analysis of the feedback is given in the Annexure II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

There was no change/revision in the syllabus of B.Ed programme during the session 2012-13
In M.Ed course a subject named Adult and Continuing Education was renamed as Life Long Education and criterion for assessment was 60 marks for Theory 20 marks for Practical and 20 marks for Internal Assessment.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
11	6	3	1	1

2.2 No. of permanent faculty with Ph.D.

5

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
2	5.5								

2.4 No. of Guest and Visiting faculty and Temporary faculty

		06
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	12	
Presented papers	-	8	
Resource Persons			1

Details of Faculty Participation in Seminars/Conferences/Workshop/Symposia

Dr. (Mrs.) Jagdish Kaur

National

- Contributed a paper entitled Spiritual Healing at National Seminar on the theme Education for Holistic Health held at GHG Harparkash College of Education, Sidhwan Khurd on Feb., 9th, 2013.
- Contributed a paper entitled Bringing Quality in class room transactions at National Seminar on the theme Quality Culture in Education 8-9 March, 2013 at BCM College of Education, Ludhiana.

Dr. Rajwinder Kaur

National Level

- Presented a paper entitled Empowerment of Women through Higher Education at National Seminar on the theme Preset Scenario of Access and Equity in Higher Education for Women held at Lala Jagat Narayan College of Education, Jalalabad on Nov., 17, 2012.
- Presented a paper entitled Perspectives and Challenges in Teacher Education at National Seminar on Teacher Education held at J.D. College of Education, Sri Muktsar Sahib on Dec. 15th, 2012.
- Presented a paper entitled Globalization and Science in National Seminar on the theme Globalization: Socio-Cultural and Economic Concerns in North West India held at D.A.V. College, Sec-10, Chandigarh on 8th Feb., 2013
- Presented a paper entitled Spiritual Healing at National Seminar on the theme Education for Holistic Health held at GHG Harparkash College of Education, Sidhwan Khurd on Feb., 9th, 2013.
- Attended ICSSR, NWRC Chandigarh sponsored seminar on Disabilities and Human Development: Perception and Perspectives held at DAV College for Women, Ferozepur Cantt on March 7, 2013.
- Presented a paper entitled Bringing Quality in Classroom Transactions at National Seminar on the theme Quality Culture in Education held at B.C.M. College of Education, Ludhiana on March 8-9, 2013.

Ms. Sunaina

- Presented a paper entitled Globalization and Science in National Seminar on the theme Globalization: Socio-Cultural and Economic Concerns in North West India held at D.A.V. College, Sec-10, Chandigarh on 8th Feb., 2013
- Attended ICSSR, NWRC Chandigarh sponsored seminar on Disabilities and Human Development: Perception and Perspectives held at DAV College for Women, Ferozepur Cantt on March 7, 2013.
- Attended National Seminar on the theme Quality Culture in Education held at B.C.M. College of Education, Ludhiana on March 8-9, 2013.

Ms. Gaganpreet Kaur

- Attended UGC sponsored Sensitivity Awareness Motivation (SAM) workshop on Capacity Building for Women Managers in Higher Education from Aug., 27 to Aug. 31, 2012 at D.A.V. College, Sec. 10, Chandigarh.

Faculty Participation as Resource Persons

Dr. Rajwinder Kaur

- Acted as Resource Person in the Workshop-cum-Training Programme on Action Research in Education sponsored by SCERT, Chandigarh held at District Institute of Education and Training (DIET) Ferozepur on 6th & 12th March, 2013.

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Teachers adopt Innovative methods in teaching. Problem solving methods, supply of subject materials through soft copy, use of computer lab, development and usage of software are some of the innovative techniques used by the faculty.
- The teachers try to make students aware of their thinking processes as they learn. Self awareness promotes self -regulation. If students are aware of how committed or uncommitted they are to reaching goals, of how strong and weak is their disposition to persist, and how focused is their attention to a thinking or writing task, they can regulate their commitment, disposition and attention.
- The college organizes talks and lectures on morality and ethics. It also encourages them to participate in physical activities to be fit, both physically and mentally to acquire new knowledge.
- College helps students to grow as independent learners by using wide range of instructional methods which foster the development of individual student initiative, self- reliance and self -improvement. This includes report writing, research projects, library study, preparing assignment, Internet browsing and making power point presentation.
- Interactive instruction is used to encourage discussion and sharing among the student, provide learners with opportunities to react to the ideas, experience, insights and knowledge of the teacher. The interactive instruction strategy includes total class discussions, small group discussions, student pairs working on assignments together debates, seminars, workshops, panel discussions, tutorial groups, cooperative learning groups and brain storming etc.
- It is a common practice to make teams of student with same combinations to teach in a class during their teaching practice. This not only gives them confidence in teaching but provides help for assigning and presenting their lesson in a better way.

2.7 Total No. of actual teaching days during this academic year

200

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

In this session the most important examination reform by Panjab University, Chandigarh was the introduction of OMR sheet for filling the details of student taking examination. Discussion on various question papers, tests for academically weak students. Special tests and examinations for absentees due to medical or some serious conditions, assignments for failures, extra classes for weak students are some of the salient features of examination and evaluation reforms introduced during this session.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01

Details of Faculty Members involved in Curriculum restructuring/revision

Dr. Jagdish Bains

- Dr. Jagdish Bains, Principal attended meetings of Board of Studies, Panjab University, Chandigarh as an ex officio member, held from time to time concerning curriculum revision and development.

2.10 Average percentage of attendance of students

B.Ed-75%, M.Ed-75%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed	248		97.5	0.8		98.3
M.Ed	35		100	-	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes?

- The IQAC of the institution monitors and evaluates the teaching and learning processes by way of conducting meetings with faculty and members of different committees. The outcomes of various proposals are recorded for improving the quality of education. It also decides the measures to be taken to improve and sustain the quality of higher education.
- To promote research and enhance the quality of research in education, the IQAC encouraged the faculty members to undertake major and minor research projects and to organize seminars, workshops and conferences etc. The staff and students are informed about the various fellowship available and they are encourage to apply for the same.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-

Summer / Winter schools, Workshops, etc.	2
Others	-

Refresher course

Dr. Rajni Khunger

- Attended Refresher Course in – Information Technology from 15th June 2012 to 5th July, 2012 at UIET, P.U., Chandigarh.

Dr. Rajwinder Kaur

- Attended Refresher course in Education from 19th June, 2012 to 9th July, 2012 at Academic Staff College G.N.D.U, Amritsar.

Summer / winter schools, Workshops, etc

Summer workshop was organized by Dev Samaj Council at Parbat Ashram, Solan from June 1 to June 23, 2013. The purpose of this workshop was to inculcate moral ethical and spiritual values among the faculty and members of the Samaj so that they may further inculcate these values among the students. The Principal and Ms. Gaganpreet Kaur participated in this workshop.

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	5	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC promotes Research culture in the institution in the following ways:

Among Faculty Members

- Organises seminars cum workshops on Research Related Topics.
- Attend extension lectures, conferences, seminars, workshops on research Methodology.
- The faculty members are supervising research work at M.Phil and M.Ed level.
- Encourage faculty members to consult journals of Research in Education and prescribe new journals and magazines in the library.

Among Students

- Preparing ICT/Technology related instructional material
- At M.Ed level, students take current issues for research work.
- M.Ed students are encouraged to consult library as much as possible.
- Action Research is an integral part of the B.Ed curriculum. Every B.Ed student is required to conduct an action research during practice.
- The alumni students and students from other institutions are provided the facility to avail themselves of rich psychology lab to undertake their post -graduate and doctoral level researches.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on Research Publications

S.No.	Name Paper/Article	Name of Journal	ISSN/ISBN No.	Peer Reviewed	Level	Date
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				Journal		
Dr. Rajwinder Kaur						
1	Mid Day meal scheme and Problems in its implementation	Parview	ISSN 2302-558X		International	April,13

Papers Published in Conference/Seminar Proceedings

S.No.	Title of paper	Title of the Seminar and Institute	Level	ISBN No
<u>Dr. Anita Dhawan</u>				
1	Revamping Teacher Education	Resurgence of Education	National	978-81-923919-6-0
<u>Dr. Rajwinder Kaur</u>				
1	Spiritual Healing	Education for Holistic Health	National	978-93-80-144-83-2
2	Globalization and Science	Globalization and Human Development in India.	National	978-81-8048-248-9
3	Bringing Quality in Classroom Transactions	Resurgence of Education : An Efforts towards Quality Culture in Education	National	978-81-9239196-6-0
4	Empowerment of Women Through Higher Education	Present Scenario of Access and Equality in Higher Education for Women (Souvenir)	National	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				

Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

Books with ISBN No.

Dr. Jagdish Bains

- ਮੁਢਲੀ ਸਿਖਿਆ - ਦਰਪੇਸ਼ ਮਸਲੇ

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences Organized by the Institution

Level	International	National	State	University	College
Number		1		-	
Sponsoring agencies	-	-	-	✓	-
Title of the Seminar: CCE Pattern- A Step Towards Fair Evaluation					

3.12 No. of faculty served as experts, chairpersons or resource persons

For Details Kindly Refer to Criterion II of AQAR

3.13 No. of collaborations International National Any other

S.No.	Organisation Name	Programme name	Resource Person/Chief guest	Date
1	Dev Samaj Society.	Satya Dharam Bodh Utsav	Dr. Madhu Prashar	31.7.2012 to 2.8.2012
2	Forest Department, Ferozepur	Van Mahotsav	College Faculty and Students	3.9.2012
3	AGREED Foundation, Ferozepur	Ozone layer Day	Dr. Satinder Singh, Lect. Govt. School, Ferozepur.	16.9.12
4	Punjab Health Department, Ferozepur City	Leprosy Awareness Rally	Dr. G.S. Dhillon	19.10.12
5	District Administration, Ferozepur (Food and Supply Office)	Enrolment and linking for Aadhar cards	Mr. Suresh Chauhan (Nodal officer)	21-22 March, 2013

3.14 No. of linkages created during this year

5

S.No.	Organisation Name	Programme Name	Resource Person/Chief guest	Date
1	American Gandhi	Extension lecture on Philosophy of Mahatma Gandhi	Dr. Bernie Meyer	25.9.12
2	Department of Cosmetology, Dev Samaj College for Women, Ferozepur	Grooming Workshop	Mrs. Kanika	9.11.2012
3	District Election Office, Ferozepur	Celebration of Voter Day	S, Manjit Singh Narang, Deputy Commissioner Ferozepur.	25.1.13
4	Health Department, Ferozepur.	World Cancer Day	Dr. G.S. Dhillon	16.2.13
5	Government High School, Mahima, Ferozepur	Talk on Crime against Women in the society.	Mr. Deepak Sharma	8.3.2013

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-		-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

1 Faculty Member is acting as approved Ph.D Guide and 6 Ph.D Students are presently working under her Guidance.

S.No.	Name of the Faculty Member	No. of Students Enrolled
1.	Dr. Jagdish Bains	6

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

Number of Extension Activities Organized

S.No.	Organisation Name	Programme Name	Resource Person/Chief guest	Date
1	Dev Samaj Society.	Satya Dharam Bodh Utsav	Dr. Madhu Prashar	31.7.2012 to 2.8.2012
2	Forest Department, Ferozepur	Van Mahotsav	College Faculty and Students	3.9.2012
3	AGREED Foundation, Ferozepur	Ozone layer Day	Dr. Satinder Singh, Lect. Govt. School, Ferozepur.	16.9.12
4	American Gandhi	Extension lecture on Philosophy of Mahatma Gandhi	Dr. Bernie Meyer	25.9.12
5	Punjab Health Department, Ferozepur City	Leprosy Awareness Rally	Dr. G.S. Dhillon	19.10.12
6	Department of Cosmetology, Dev Samaj College for	Grooming Workshop	Mrs. Kanika	9.11.2012

	Women, Ferozepur			
7	District Election Office, Ferozepur	Celebration of Voter Day	S, Manjit Singh Narang, Deputy Commissioner Ferozepur.	25.1.13
8	Health Department, Ferozepur.	World Cancer Day	Dr. G.S. Dhillon	16.2.13
9	Government High School, Mahima, Ferozepur	Talk on Crime against Women in the society.	Mr. Deepak Sharma	8.3.2013
10	District Administration, Ferozepur (Food and Supply Office)	Enrolment and linking for Aadhar cards	Mr. Suresh Chauhan (Nodal officer)	21-22 March, 2013

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Celebration of Teachers' Day in the college is a routine feature of the college
- Organisation of Leprosy Awareness Rally on 19.10.12 in collaboration with Punjab Health Department Ferozepur in which all the faculty members and students participated. Placards and display boards were prepared by the students. The students and teacher had round in major streets and roads of the town to make people aware of leprosy and its treatment.
- Dr. G.S. Dhillon from Health Department, Ferozepur delivered an informative lecture about Cancer: A deadly disease, on World Cancer Day on 16.2.13 in the college. He enlightened the students about symptoms, early diagnosis and proper treatment of the problem.
- National level Seminar on the theme Continuous Comprehensive Evaluation- A Step towards Fair Evaluation was organized on 21.2.2013.
- To create awareness about Crime against Women in society Deepak Sharma Teacher, Govt. High School, Mahima, Ferozepur was invited to deliver a scholarly talk in the college on 8.3.2013. A Declamation contest was also organized for students of practicing schools in this connection.
- An enrolment drive for Aadhar Card was launched in the college on 21-22 March, 2013, for which a camp was organized and the entire faculty, their family members and people in the adjacent colonies of the college were encouraged to get their Aadhar cards prepared in the college.
- Annual Sports Day was celebrated with great zeal and enthusiasm
- Visits to Slum Area and Employment Exchange were organized.

- Educational tour to Jaipur was organized.
- Personal Contact Programme of Correspondence B.Ed of University School of Open Learning of Panjab University, Chandigarh were organized from 14.11.2012 to 28.11.2012 and 17.2.2013 to 03.3.2013

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	54405 Sq Ft.	-	UGC & College	54405 Sq Ft.
Class rooms	9	-	UGC & College	9
Laboratories	7	-	UGC & College	7
Seminar Halls	1	-	UGC & College	1
No. of important equipments purchased (1-0 lakh) during the current year.	-	19	College	19
Value of the equipment purchased during the year (Rs. in Lakhs)	-	Rs. 478347	UGC & College	Rs. 478347
Others	-	-		-

4.2 Computerization of administration and library

Computerization of Administrative Block Only
--

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	12882	738663	6	1350	12888	740013
Reference Books	770	104010	00	00	770	104010
e-Books	-	-	-	-	-	-
Journals	15	12000	6	9000	21	21000
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	15	13	2	2	-	2	-	
Added	-	-	-		-		-	Printers-2 Hard disk-2
Total	15	13	2	2	-	2	-	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

2 Printers and 2 Hard disks were purchased.

4.6 Amount spent on maintenance in lakhs :

i) ICT	68025
ii) Campus Infrastructure and facilities	883989
iii) Equipments	-
iv) Others	-
Total :	952014

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The students support services of the institute are as follows:-

- Before sending students for teaching practice in different schools, they are given practice under simulated conditions in classes by the subject teachers.
- Students are encouraged to participate in different items (literary, art and craft and music) in Zonal and Inter Zonal Youth and Heritage Festivals of Panjab University, Chandigarh.
- Students are given ample practice before their participation in different competitions.
- The Placement cell of the institution helps students to know about vacancies and entrance tests for different jobs by displaying information on the notice board.
- Heads of schools are invited to the college to select students for teaching jobs in their schools.
- To develop interest in creating artistic things experts are invited to exhibit their skills to the students.
- Excursions and educational trips are organized by the institution. Students alongwith faculty members enjoy these trips a lot.
- Ensures participation of students in seminars and workshops.
- The college has Guidance and Counselling Cell for providing academic guidance, career guidance as well as counseling services if they face any problem in their social, cultural and family environments.
- The institution has a women empowerment cell to sensitize the teacher educator and student teachers about gender issues.

5.2 Efforts made by the institution for tracking the progression

IQAC collects data about career placement of the students. Students are given information about different competitive examinations and coaching for such examination. Books and literature are made available in the library. Lectures and talks are organized to give complete information about all competitive examination; college collects data with regard to students pursuing higher studies.

After admission, orientation programme is organized for informing them about course, syllabus and schedule of the college for the whole session.

List of Students Pursuing Higher Studies

S.No.	Name	Class	S.No.	Name	Class
1	Navpreet Kaur	MA	24	Kulwinder Kaur	MA
2	Harjinder Kaur	MA	25	Neetu	M.Ed
3	Nisha	MA	26	Karmajit kaur	MA
4	Priyanka	MA	27	Paramjeet kaur	MA
5	Satwinder Kaur	MA	28	Nandini	MA
6	Meenakshi	M.Sc	29	Mandeep kaur	MA
7	Jasbir kaur	MA	30	Promila	MA
8	Ravinder Kaur	MA	31	Rupinder kaur	MA
9	Sukhdeep Kaur	MA	32	Rajbir Kaur	MA
10	Prinka	M.Sc	33	Sonia	MA
11	Gagandeep Kaur	MA	34	Satwinder Paul Kaur	MA
12	Manpreet Kaur	MA	35	Manpreet Kaur	MA
13	Raminder Kaur	MA	36	Amandeep Kaur	MA
14	Nirmalpreet Kaur	M.Sc	37	Risha	M.Sc
15	Ramandeep kaur	MA	38	Nashtha Monga	MA
16	Amandeep kaur	MA	39	Sharanjeet kaur	MA
17	Navdeep Kaur	MA	40	Mandeep kaur	MA
18	Parminder Kaur	MA	41	Mamta	MA
19	Shaveta	MA	42	Gurmeet Kaur	MA
20	Ranjeet kaur	MA	43	Amanpreet kaur	MA
21	Jasdeep kaur	MA			
22	Kulwinder kaur	MA			
23	Rupinderjit Kaur	MA			

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
250	35	-	-

(b) No. of students outside the state

4

(c) No. of international students

-

Men

No	%
-	-

Women

No	%
285	100

Last Year						This Year					
General	SC	others	OBC	Physically Challenged	Total	General	SC	others	OBC	Physically Challenged	Total
206	40	16	22	-	284	220	31	7	27	-	285

Demand ratio

Dropout % -

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Yes, free of cost coaching classes for CTET and PSTET were given to the B.Ed Students.

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

List of students who cleared Competitive Exams session 2014-15

S.No.	Class	Name	Competitive Exam
1	M.Ed	Rajni Babbar	NET
2	M.Ed	Satwinderpal Kaur	NET
3	M.Ed	Priyanka Thind	NET(JRF)

5.6 Details of student counselling and career guidance

Students of Guidance and Counselling of M.Ed class conduct a visit to regional employment exchange office located in Ferozepur Cantt every year they get information about registration in employment exchange office. From this they can avail the jobs (Government and Private) meeting to their interest and qualification

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
12	120	40	

The students are placed through campus placement as well as by recommending students to various institutions. During the final skill-in-teaching examination of Panjab university, Chandigarh the Principals of secondary and Sr. Sec. Schools working as external examiners select the best students for appointments in their schools.

S.No.	Name of Institution/Organisation	Name of Students
1.	D.P.D. Model Sr. Sec. School, Ferozepur	Ina
2.	Guru Nanak College , Ferozepur	Tarandeep Kaur
3.	Gian Jyoti Sen. Sec. School, Ferozepur	Girja
4.	H.M.D.A.V. Sen. Sec. School	Nitika Sharma
5.	Saint Farid International School, Ferozepur	Manjeet Kaur
6.	Shem Ford Little Star, Ferozepur	Aarti
7.	Green Valley Public School, Ferozepur	Lakhwinder Kaur
8.	Green Valley Public School,	Mandeep Kaur

	Ferozepur	
9.	Ferozepur College of Engineering and Technology, Ferozshah, Ferozepur	Richa
10.	D.A.V. College for Women, Ferozepur Cantt	Narmeet KAur
11	Brahm Rishi Mission Sen. Sec. School, Ferozepur	Ritika Rani
12	SUS Public School	Satwinder Kaur
13	Paradise Public School	Tushar
14	HKL College of Education, Guruhar sahai	Priyanka Thind
15	DCM, Ferozepur	Navjot
16	DCM, Ferozepur	Rupinder

5.8 Details of gender sensitization programmes

The institution has a women empowerment cell to sensitize the teacher educators and student teachers about gender issues. This cell organizes different activities regarding gender sensitization and role of women in society.

Ours is a premier women teacher training institution and various programmes are carried out throughout the year to spread gender sensitization. A lecture on women empowerment was organized on International women day i.e. 8th March, 2013. Mr. Deepak Sharma was the resource person on this occasion. Personal hygiene and health care was another topic taken for open discussion and speeches by Mrs. Charanjeet Kaur Dhillon from Dev Samaj College of Education for women, Ferozepur city.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

National level

International level

No. of students participated in cultural events

State/ University level National level International level

Participation in Cultural Events

Participation in Panjab University Zonal Youth and Heritage Festivals of Colleges of Education Zone-C (12th Oct., 2012 to 15th Oct., 2012)

In this session, Panjab University Zonal Youth and Heritage Festivals of colleges of Education were organized at Guru Ram Dass B.Ed College, Jalalabad from 12th Oct. to 15th Oct., 2012. Students of our college participated in various competitions i.e. Music, Literary items, Crafts, and Heritage items. They bagged following positions:-

List of Students Bagged Positions in P.U. Zonal Youth and Heritage Festival

Name of the Participant	Item	Position
College team	Shabad	IInd
College Team	Kavishri	IIIrd
Ritika	Group song (Ind.)	Ist
Gurpreet	Folk Song	IInd
Anjali Makkar	Instrument Music	IInd
Shikha	Rangoli	IInd
Harmeet kaur	Clay Modelling	IInd
College Team	Quiz	IInd
Sumiti Sharma	Photography	IInd

Participation in Panjab University Zonal Level competitions in Skill-in-Teaching and On the Spot Preparation of Teaching Aids

Students of different teaching subjects participated in Panjab University Zonal level competitions in Skill-in-Teaching and on the Spot Preparation of Teaching Aids held on 19th Feb., 2013 at different colleges of Education. The students bagged a number of Prizes. Prizes won by students at Zonal level competitions are as:

Skill-in-Teaching

Subject	Name of Participant	Position
Teaching of Economics	Gurpreet Kaur	IInd
Teaching of Mathematics	Nitika Sharma	IInd
Teaching of Music	Anjali	IInd

On the Spot Preparation of Teaching Aids Competition

Teaching of Computer	Palwinder Kaur	Ist
Teaching of Social Studies	Rajwinder Kaur	Ist
Teaching of History	Paramjeet Kaur	IInd
Teaching of Music	Gurpreet Kaur	IInd
Teaching of Hindi	Tushar	IIIrd

Participation in Inter Zonal Competitions in Skill-in-Teaching and On the Spot Preparation of Teaching aids

The winners at Zonal level competitions participated in Inter Zonal competitions on 27th Feb. & 28th Feb., 2013.

Skill-in-Teaching

Name of the Student	Subject	Position
Nitika Sharma	Teaching of Maths	IIIrd
Anjali	Teaching of Music	IIIrd

On the Spot Preparation of Teaching Aids

Name of Student	Subject	Position
Palwinder Kaur	Teaching of Computer	IIIrd

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level	<input type="text" value="-"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>
Cultural: State/ University level	<input type="text" value="9"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	22	14172
Financial support from government		
Financial support from other sources	64	77440
Number of students who received International/ National recognitions	-	-

List of B.Ed and M.Ed Students who got Fee Concession (2012-13) from the Institute

S.No.	Roll No.	Name	Amount
1	3	RANJIT KAUR	642
2	6	POOJA RANI	642
3	61	RENU	642
4	62	GURPREET KAUR	642
5	63	ANJALI MAKKAR	642
6	67	AMANDEEP KAUR	642
7	68	RITIKA RANI	642
8	79	RAJNI BALA	642
9	83	PALWINDER KAUR	642
10	91	ASHA RANI	642
11	101	BINDU BASRA	642
12	110	KAVITA RANI	642
13	120	GURPREET KAUR	642
14	121	MEGHA	642
15	139	INA	642
16	157	SHABNAM	642
17	158	JYOTI	642
18	160	NEHA BAJAJ	642
19	164	SONALI	642

20	178	AMANJEET KAUR	642
21	180	SHARNJEET KAUR	642
22	10 M.Ed	KALPNA DEVI	690
		Total	14172

List of B.Ed and M.Ed Students who got financial support (2012-13) from the other sources

R.NO	Name	Amount
3	RANJIT KAUR	1210
7	NIDHI	1210
8	MONIKA	1210
9	VISHY	1210
10	ANJALI	1210
12	SUKHDEEP KAUR	1210
13	SUMANDEEP KAUR	1210
18	KULDEEP KAUR	1210
22	CHEENA	1210
24	SHAVETA SHARMA	1210
28	NIRWINDER KAUR	1210
31	MANDEEP KAUR	1210
34	MANDEEP KAUR SANDHU	1210
38	MANDEEP KAUR	1210
41	HARBHINDER KAUR	1210
43	ANAMIKA	1210
46	JASDEEP KAUR	1210
49	PARMINDER KAUR	1210
50	MANPREET KAUR	1210

56	KARAM JEET KAUR	1210
59	SHAVETA	1210
60	KAVITA	1210
61	RENU	1210
62	GURPREET KAUR	1210
65	RUPINDER KAUR	1210
69	GEETA RANI	1210
70	BEENU	1210
76	SARBJEET KAUR	1210
77	AMARJEET KAUR	1210
78	JASBEER KAUR	1210
87	MONIKA SHARMA	1210
95	SANJU DEVI SHARMA	1210
97	SARBJIT KAUR	1210
102	KIRANJEET KAUR	1210
106	SUKHBEER KAUR SOHAL	1210
113	KARAMJIT KAUR	1210
118	SHALLU	1210
121	MEGHA	1210
123	GURSIMRAN KAUR	1210
133	PRABHJYOT KAUR	1210
135	GEETU JUNEJA	1210
145	PRIYANKA	1210
149	MANDEEP KAUR	1210
153	MANPREET KAUR	1210
154	NISHTHA MONGA	1210
155	RICHA	1210

156	VEERPAL KAUR	1210
158	JYOTI	1210
159	NEHA	1210
160	NEHA BAJAJ	1210
164	SONALI	1210
166	KARAMDEEP KAUR	1210
169	KULWINDER KAUR	1210
171	RAMANDEEP KAUR	1210
185	NAMRATA	1210
190	HARJINDER KAUR	1210
224	SIMERJEET KAUR	1210
248	KULDEEP KAUR	1210
250	ALKA GUPTA	1210
251	RAMANDEEP KAUR	1210
253	AMANPREET KAUR	1210
260	ATINDER KAUR	1210
262	RAVINDER KAUR	1210
265	KIRNA	1210
	Total	77440

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

Pulse Polio Campaign

Pulse Polio Campaign was attended by B.Ed students in different areas of Ferozpur. They extended their whole assistance in maintaining necessary records and delivering drops to the children. They also

educated the parents about the necessity of giving Polio drops to their children for their disease free life in future.

World AIDS Day – An Extension lecture on AIDS Awareness and related diseases and issues by Dr. G.S. Dhillon (Skin specialist) Ex Deputy Medical Commissioner, Ferozepur was also held in the college. He enlightened the students and staff members about the mode of HIV transmission and various infections caused by it. He also stressed on creating awareness among the society members to achieve the target of zero new HIV infection. Zero discrimination and ultimately zero AIDS related death in the society.

Visit to Slum Area (Community Survey)

A visit to slum areas at Ferozepur City has been arranged for B.Ed students by the college on 26th Feb., 2013. All the students along with their teacher incharges went to different adjacent bastis to college information regarding literacy, economic, and social status of the people of these areas. The students visited these areas and recorded the needs information in their project reports.

- Help to academically weak students of adjacent schools by hostel students in the evening is a regular feature of the institution.

5.13 Major grievances of students (if any) redressed:

Grievances Redressal Cell

A Grievance Redressal cell is functioning under the patronage of the Principal of the college for the benefit of the students and staff. Here, the students address their feelings and problems to the incharges and they are provided with adequate solutions. Grievances and problems of the teaching and non-teaching staff are also given due attention and amicable solutions for the same are sought. A patient hearing is given to all by the Principal and problems are solved with the help of all the faculty members.

- The students complained about poor food quality being served in the college mess. The Principal and Hostel committee gave a patient listening to the students' grievance and tried to sort out the problem with the mess contractor.
- Academically weak students requested for extra classes after house examinations and thus zero periods were arranged in the morning before the start of the college. In this period the teachers discussed problems of weak students and gave them guidelines to cope up with the problem.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision of the Institution

In tune with the vision of the most worshipful Bhagwan Dev Atma, the founder of Dev Samaj, to empower and emancipate women, the vision of the college is to shape, sensitize and inculcate in the prospective teachers a desire for excellence combined with right attitudes, values and ideologies.

Mission of the Institution

The Mission of the college is to strive and to maintain the high ideals of regeneration of mankind and transformation of society, since it determines the level of civilization and that the future of women lies in Education.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Dr. Jagdish Bains

- Dr. Jagdish Bains, Principal attended meetings of Board of Studies, Panjab University, Chandigarh as an ex officio member, held from time to time concerning curriculum revision and development.

6.3.2 Teaching and Learning

Innovative methods of teaching were adopted for curriculum transaction such as brain storming, use of ICT, cooperative learning, peer learning, field survey and seminars by the students

6.3.3 Examination and Evaluation

The examination and evaluation process was managed in the following manner:

- House tests were conducted twice in a session along with regular monthly tests in the class.
- Formative and summative evaluation and continuous comprehensive evaluation is done on regular basis.
- To improve the result of students weak in studies, individual attention is given by the subject teachers and special assignments are to be prepared by them.
- Prizes are given to the meritorious students who hold positions in different subjects.

6.3.4 Research and Development

Institution is trying to inculcate aptitude for research not only among the students but also among the teachers

- (i) Dissertation in M.Ed program being offered in the institution is providing eagerness among the students for research.
- (ii) Teachers are inspired for undertaking minor projects under UGC
- (iii) Most of teachers in the college have completed and others are pursuing Ph.D degree.
- (iv) Many teachers have published research papers in books and journals with ISBN and ISSN No.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Academic and administrative bodies are formed in the beginning of each academic session and responsibilities are divided to decide various issues pertaining to academic, management, finance, infrastructure, faculty, research, extension and linkage and examination. Every committee works under the guidance of the Principal. Lot of freedom and transparency is ensured so that a collective decision is arrived at through discussion for implementation. To improve the quality of educational provisions from time to time, the meetings of these committees are called.

- Rs. 23085/- were spent on purchase of books and journals in the library
- Rs. 121084/- were spent for the purchase of computers in the computer cab.
- Rs. 363543/- were also spent for the purchase of new furniture and electric goods.

6.3.6 Human Resource Management

The institution makes the best use of human resources as per their qualifications, capabilities, capacities and talents. Only well -qualified teachers are appointed to teach B.Ed and M.Ed classes in the college. Apart from teaching duties teachers are also incharge of number of co-curricular activities of the college. They act as editors of college magazine, staff representatives in the management and members of various committees, etc.

The college also develops students as human resources by allocating them different responsibilities as student editors of the college magazine, leaders in different social activities and participating in different cultural activities of the college. All the B.Ed and M.Ed students are grouped into different houses in order to give practical training to them in organization of various co-curricular activities and develop a sense of responsibility among the perspective teachers.

6.3.7 Faculty and Staff recruitment

Regular advertisements are given in the newspapers for vacancies in the college on Ad hoc, part time and regular basis as per rules and process of recruitment of Panjab University/UGC/NCTE/Punjab Government. Applications are demanded and merit is prepared by the expert faculty members of the college. List of Meritorious and eligible candidates is displayed on the notice board and they are called up for interview.

Interview is held via proper channel. A panel in which VC Nominee, DPI Nominee, Chairman of the Management, Principal, subject experts hold the interview and only deserving candidates are selected whether on Ad hoc, permanent or part time basis.

6.3.8 Industry Interaction / Collaboration

B.Ed and M.Ed students are sent to different practicing schools for teaching practice every year. The pupil teachers not only teach in the allotted schools but also organize different activities during their practice in schools. B.Ed & M.Ed students were sent to different practicing schools for teaching practice from 9th Nov. to 13th Dec., 2012.

List of 15 Schools in Ferozepur City & Cantt:

1. Dev Samaj Model High School, Ferozepur City
2. S.D. Sr. Sec. School, Ferozepur City
3. Hindu Girls Sr. Sec. School, Ferozepur City
4. Sikh Kanya Maha Vidyalaya Sr. Sec. School, Ferozepur City
5. Govt. Girls Sr. Sec. School, Ferozepur City
6. Govt. Boys Sr. Sec. School, Ferozepur City
7. C.K.Sr. Sec. School, Ferozepur City
8. Saraswati Vidya Mandir, Ferozeur City
9. H.M.D.A.V. Model School, Ferozepur City
10. H.M. Boys Sr. Sec. School, Ferozepur City
11. M.L.M.Sr. Sec. School, Ferozepur Cantt
12. D.A.V. Girls Sr. Sec. School, Ferozepur Cantt
13. Sai Public School, Ferozepur City
14. D.D. Bassi DAV Cenetary Public School, Ferozepur Cantt
15. Dev Samaj Girls Sr. Sec. School, Ferozepur City

- B.Ed students of our college visited slum areas of Ferozepur.
- 20 B.Ed students' along with faculty members visited Red Cross School, Faridkot because it is the part of syllabus of students who opted Exceptional Children.
- M.Ed students visited Employment Exchange on March 26, 2013 to fulfil the requirement of syllabus in the paper Guidance & Counselling. The faculty members also accompanied them.

6.3.9 Admission of Students

The college runs two courses B.Ed and M.Ed. The process of admitting students to these programs is through a transparent system; Admission to B.Ed is done on the basis of merit through centralized counseling and admission to M.Ed is done on the basis of entrance test conducted by Panjab University, Chandigarh.

B.Ed	No. of students admitted	250
	Left	1
	Present	249
M.Ed	No. of students admitted	35
	Left	0
	Present	35

6.4 Welfare schemes for Staff and Students

Teaching

- The eligible staff is given promotion as and when it is due as per Punjab Government norms
- Career advancement benefits are given to those faculty members who possess higher qualifications such as M.Phil and Ph.D
- There are provisions of maternity leave
- Duty leave is given if applicable
- Staff is motivated to participate in the international/national/state level seminars, conferences and workshops and present their papers.
- The faculty is motivated to pursue the higher studies leading to M.Phil and Ph.D
- To update their knowledge the faculty is motivated to undergo refresher courses and orientation programmes.

Non-Teaching

- The college has provided the telephone, intercom, internet and Xerox facilities to the non-teaching staff and faculty.
- All other facilities as applicable

Students

- Deserving and needy students are provided scholarships and freeship so that they could continue their studies uninterruptedly.
- One doctor looks after the health problems of the students
- Placement Cell of the college provides Career Guidance and invites schools for campus placement.
- The college has Canteen Committee which checks the quality of food, cleanliness and providing wholesome food on subsidized rates.
- College staff also collected fees for some needy students.
- Staff members also help the students at their personal level
- The class teacher guides the students to be beneficiaries of the welfare schemes.
- Special diet, uniform and equipment is provided to Sports persons.
- Students are provided with safe and clean drinking water, a necessity according to norms of maintaining standard of living. Water filters have been established all over college for the same purpose.
- Scholarships are provided to students so that needy and deserving students can be motivated.
- Books and other study material is made available to needy students so that they may never give up on the idea of education or become drop outs.

6.5 Total corpus fund generated

The Institution has funds in the form of FDR's generated and kept for the existence and sustenance of the organization

List of FDRs

S.No.	FDR No.	Date	Amount	Maturity
1	30206917373	20.7.11	283115	20.7.17
2	30207830183	20.7.11	153052	20.7.17
3	30206870773	20.7.11	283115	20.7.17
4	30206862504	20.7.11	283115	20.7.17
		Total	1002397	

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			✓	Principal
Administrative	✓	CA	✓	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A

6.11 Activities and support from the Alumni Association

The institution has an alumni association. Meeting is held with members of alumni association once a year. The college takes pride in achievements of its alumni and honours them in college functions. They are invited to attend college festivals, prize distribution function, convocation and sports day etc. The members of alumni association give suggestions for the improvement which are adhered to by the college authorities.

6.12 Activities and support from the Parent – Teacher Association

Dev Samaj institution has its unique way of recognizing different relations and giving regard to these relations by celebrating different days. To honour and pay respect to our parents, the college organizes Maat Pita Santan Divas every year. In this function students express their gratitude towards their parents through speeches, songs, narration of incidents from their lives and skits and plays.

All the parents present in this function are garlanded and afterwards served lunch in the college. All this is followed by a parent teacher meeting. Moreover the feedback from the parents is collected through performas means for them. Their suggestions are also implemented. The parents are also apprised of their wards' academic progress through lectures, report cards and telephones

6.13 Development programmes for support staff

- Provision of leave as per Punjab Govt. /P.U. norms
- Non-teaching staff meetings are held to hear their grievances and views regarding the administrative functions of the institute.
- Financial help in time of emergency.
- Provision of gifts and honors on Diwali, sports day and Employer-Employee day.
- Free uniform to Peons, chowkidars and attendants.
- Free meals to the sweepers and chowkidars of the college.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Environmental Education Cell has been working actively
- Tree plantation drive is a regular feature of the college.
- Van Mahotasava is organized by planting trees inside and outside the college.
- The college donates the plastic project files to the needy students.
- Sanitation and cleanliness drive was launched by college students.
- Safe disposal of waste material is ensured.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Examination reforms implemented: At college level, weekly cycle tests were conducted to evaluate the continuous academic performance of the students. Besides this, class tests, two terminal examinations were held.
- Modernised teaching with LCD/OHP
- Moral education and soft skills training
- Management scholarships for meritorious and needy students.
- The college has arranged seminars/workshops by eminent academicians for imparting current and in-depth knowledge of the subjects.
- Teachers' use various methods and strategies like lecture method, demonstration, group discussions, debate, brain storming, seminars, cooperative learning etc.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The college worked as per the planning done at the beginning of the session.

- Research Advisory Committee meeting was organized to assess the quality of research work.
- Automation of Office, Labs and Library was achieved.
- Modernised teaching with OHP/LCD was encouraged.
- Moral education and soft skills training was imparted through varied lectures spread throughout the session.
- Workshop on Research Methodology for M.Ed students and faculty of the college was organized.
- The college arranged seminars/workshops by eminent academicians for imparting current and depth knowledge of the subjects.
- Collaboration and linkages with community and other stakeholders of the institution were formed.
- National level Seminar on the theme Continuous Comprehensive Evaluation: A Step towards Fair Evaluation was organized.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

(I) Best Practice

Title: Yoga

(II) Best Practice

Title: No Donation

**Details given in annexure i and ii*

7.4 Contribution to environmental awareness / protection

- The incandescent bulbs have been replaced by CFLs.
- Clean Green Campus
- Environment awareness through extension lectures
- Slogan writing competitions.
- Plantation of saplings in and around the campus.
- Waste disposal system renovated and collection bins were constructed.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

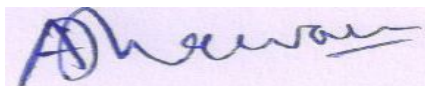
- Feedback at different levels-course wise feedback, activity wise feedback and stakeholder's feedback were collected and analyzed and suggestions given were implemented.

8. Plans of institution for next year

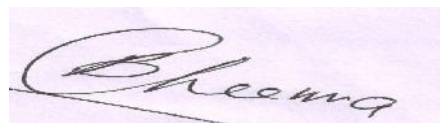
- To upgrade college library with new books, journals and magazines.
- To strengthen facilities in computer lab and existing sports facilities
- To strengthen linkage with community and have more collaborations with social organization
- To strengthen the placement cell in order to provide good no. of placements to B.Ed and M.Ed students
- To strengthen the already existing research cell by way of publications and quality research and participation in seminars, workshops, conference held at National and International level
- To promote the use of ICT in teaching learning process
- To inculcate ethical and moral values among student teachers
- To create awareness about environmental, social and cultural issues.
- To form tutorial groups of students under the mentorship of teachers to increase academic and non-academic output
- To initiate support programme for academically weak students
- To provide opportunities to students to develop and enhance their creative potential and individual talent

Name Dr (Mrs). Anita Dhawan

Name Mrs. Balwinder Kaur Cheema



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

Annexure I

11
Annexure - I

Appendix "A"

Academic Calendar (2012-2013) B.ED/ B.ED Yoga/B.P.ED./M.P.ED courses being run Running in the colleges of Education affiliated to P.U.

Colleges reopen on	:	18.07.2012
Teaching to start on	:	16.08.2012
Academic Term	:	16.08.2012 to 31.05.2013
Autumn Break Merged with winter break	:	20.12.12 to 06.01.2013
Summer Break	:	01.06.2013 to 16.07.2013
Annual Examination	:	15 days
<u>ADMISSION SCHEDULE</u>		
Normal Admission	:	Upto 14.08.2012/ upto last Counselling
Late Admission allowed by the Principal of the college	:	07 days after last counselling (without late fee)
Late Admission allowed by the Vice-Chancellor	:	15 days after last counselling (with late fee of Rs.1800/- per student)
<u>TEACHING SCHEDULE</u>		
Academic term I	:	16.08.2012 to 15.12.2012 (94 days)
Academic term II	:	07.01.2013 to 31.05.2013 (115 days Tentatively)
Total working days	:	219 (Including 15 Final Exam. Day) days and 40 Teaching Practice days)
<u>FINAL EXAMINATION SCHEDULE</u>		
Final Theory Examination	:	04.04.2013 to 25.04.2013
Final Skill in Teaching Practical	:	16.05.2013 to 30.05.2013
Health and Sports programme	:	16.05.2013 to 30.05.2013
Simple Expressional competencies	:	16.05.2013 to 30.05.2013
Craft and Computer & other Practical's	:	16.05.2013 to 30.05.2013
*NCTE REQUESTION	:	200 working Days exclusive of Examinations and Admissions

Appendix "B"

ACADEMIC CALENDAR (2012-2013) M.ED COURSES (GENERAL,
EDUCATIONAL TECHNOLOGY AND GUIDANCE & COUNSELING TO BE
OBSERVED BY THE DEPARTMENT OF EDUCATION.

ADMISSION SCHEDULE

Last date for submission of online application form for registration	:	08.06.2012
Entrance Test	:	June last week 2012
Last date for submission of online admission form for registration	:	03.08.2012
Date of Counselling	:	17.08.2012
Result of B.Ed. Examination	:	July 2012
Normal Admission	:	Upto 19.08.2012
Late Admission (Allowed by the Principal/ Chairperson (without late fee)	:	07 days after last counselling
Late Admission (Allowed by the Vice-Chancellor (with late fee of Rs. 1800/- per student)	:	15 days after last counselling

1st Academic Term (90 Days Tentatively)**

Classes Start	:	20.08.2012
Submission of Synopsis	:	15.11.2012
1 st House Test	:	19.11.2012
Practical Examination	:	15.12.2012
Final Examination End	:	03.01.2013

2nd Academic Term (115 DAYS TENTATIVELY)**

Classes Start	:	20.01.2013
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Annexure-2

Analysis of the Feedback

Subject	Very Good	Good	Satisfactory	Unsatisfactory	Incomplete
Paper-I	72.50%	4%	22.50%		84.00%
Paper-II	16.60%	80.80%			3.60%
Paper-III	83.30%	16.60%	14.16%		0.10%
Paper-IV A	65.00%	20.80%			0.40%
Paper-IV B	16.60%	83.30%			0.10%
Paper-V A	29.01%	66.60%			4.30%
Paper-V B					
Environmental Education	66.60%	29.10%			4.30%
Health & Physical Education	45.80%	45.80%			8.40%
Education of Children with Spl. Needs	80.80%	16.60%			3.60%
Teaching Subjects	6				
English	17%	8.03%	4.16%		17.00%
Punjabi	33.30%	4.16%	8.30%		13.00%
Hindi	8.3	2=8.3%			22.00%
History	4.16%	33.30%			23.00%
Economics	16.6				17.00%
Commerce	4.16%				23.00%
Social Studies	25%	4.16%			17.00%
Maths	33.30%	4.16%			15.00%
Science	4.16%	33.30%	8.30%		13
Music	8.03				22
Computer Education	8.03	16.6	4.16		17
Sports	8.03	84.16%	4.16%		3.38
Library	65.00%	20.80%	14.16		0.40%
Conduct of staff with students	12.50%	8.30%	12.50%		16.00%
Conduct of staff with Principal	25.00%	38%	12.50%	4.16%	6.00%
Conduct of principal	41.6	33.3	8.3		3
Conduct of Alumni with staff & Principal	33.3	25	12.5		7

Annexure (i)

(1) Best Practices

Title of the practice –Yoga

Goal- Yoga classes are introduced in order to establish the learning power in the minds of the student teachers.

The context – Yoga leads to health in the body, peace in the mind, joy in the heart and liberation of the soul.

The practice -Quality healthcare remains one of the most fundamental necessities for mankind. Today, while there are clinics and hospitals mushrooming everywhere, the need of the hour is to groom well qualified and trained personnel in yoga. Hence, we are dedicated to train yoga students who are and who will continue to be committed to the cause of the health care.

Evidence of success- All the pupil teachers is motivated to have yoga classes every week. Students are trained in different Asanas.

Problem encountered and resources required with the continuous enthusiastic measure to make student comprehend the values of yoga, the students were given practical training in yoga, they didn't take much interest and there was lack of motivation. Further, if it becomes the part of the curriculum only the seriousness on the part of students can be enhanced.

Annexure-ii

(II) Best Practice

Title of practice: No Donation

Goal: No donation is one of the prime healthy practices followed by our college right from its inception. The college was established way back in 1942 with the noble cause of providing education to the girls especially hailing from the rural background and the economically weaker section of the society. This is the vision and mission of the founder of our college.

The context – The founders considered education a charitable endeavour and followed the principle not to commercialize education. In this context, the principle followed by the institution, no gains importance. This unique practice though appreciated by the society and well received by the beneficiaries, has caused a number of constraints.

The practice: The students are allowed to pay their fee in instalments. Many scholarships and prizes have been created to encourage the meritorious and needy students. The college hostel is also not very expensive. The college never collects donation at the time admission for the students.

Evidence of success – Closely following this practice, the college has attracted many students hailing from rural and backward areas and economically weaker section of the society. There is a steady growth rate of students from such categories in seeking admission to various programmes.

Problems encountered and resources required: As the college does not collect donation, it is not easy to develop extraordinary infrastructure facilities.

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
